



S.A.F.E. Plan for 2020-21 School Re-Entry



Student Re-Entry Meeting for Parents

Mt. Pisgah Middle School

Robert Davis II, Principal

Purpose



Provide an overview of student re-entry protocol and expectations for March 2021 at **Mt. Pisgah MS.**

Middle and High Schools March 8, 2021

All school bell times will return to their original times for both in-person and virtual learning on March 1, 2021.

Enhanced Health & Safety Protocols

INCREASED CLEANING

- All common areas will be thoroughly cleaned & disinfected at least twice per day
- Thorough cleaning & disinfection of all frequently touched areas at least four times per day
- Daily restock of all tissue, paper towels, hand soap & hand sanitizer dispensers

SAFEGUARDS TO LIMIT SPREAD OF GERMS

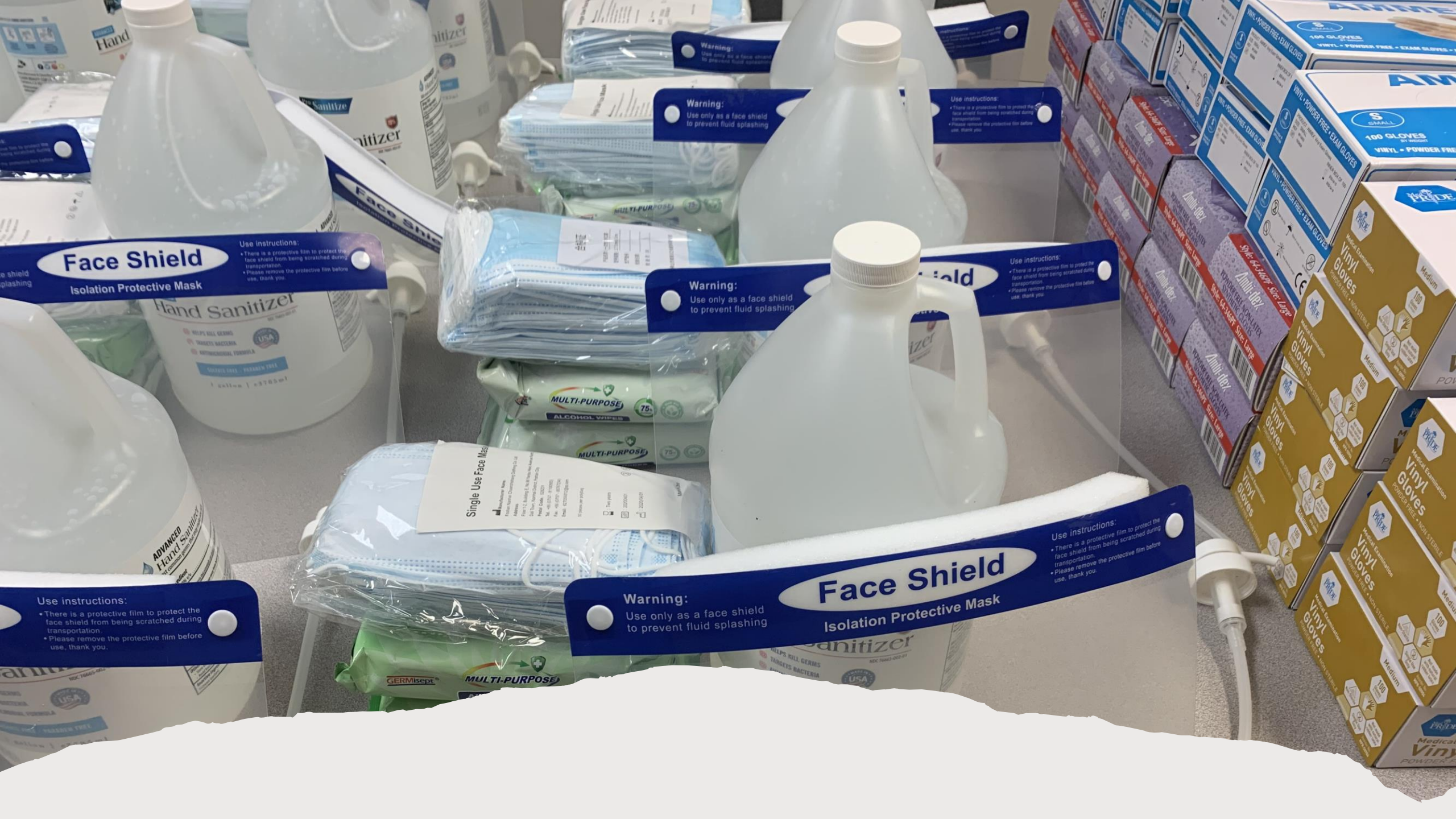
- Temperature & health monitoring for all students, staff & visitors
- Those with a fever or symptoms will not be allowed to remain at school/work; isolation areas designated for individuals with symptoms
- Social distancing markers in all buildings, reduced class transitions & reduced visitor volume
- Limiting class interactions & gatherings
- Hand sanitizer stations in all common areas & hallways
- Frequent opportunities for handwashing

USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Face mask requirements for students, staff & visitors will be based on current guidance from the Centers for Disease Control, Shelby County Health Department, and local government ordinances.
- All buildings will be equipped with emergency stock of PPE

HEALTH & SAFETY SIGNAGE IN ALL BUILDINGS

- Social distancing floor decals
- Visitor entry guidelines & mask requirement
- Handwashing, steps to avoid germs & stay home when sick



Temperature Checks

- Bus riders will enter through South Hallway door next to cafeteria**
- Temperatures taken by Howard, Ewing, or Towles**
- Car riders and walkers will enter through North Hallway doors at Exploratory/8th grade stairway. Temperatures taken by Harris, Ray, and Cole.**
- Students who register over 100.4 will be documented and escorted to office. Temperature will be check again and student will be escorted to the isolation room at the end of the main hallway.**
- Students who are restricted due to quarantine will be on a list updated daily by administration.**

Temperature Checks

Student Arrival Continued...

- Students will follow the traffic patterns to go to “grab and go breakfast” and/or homeroom.**
- Mrs. Sanders & Mrs. Bowers will monitor cafeteria during breakfast.**
- No Lockers**
- No Restrooms**
- Masks MUST be worn at all times unless actively eating or drinking.**
- Students will bring their own water bottles.**

Students Arriving Late or Visitors

Must enter through FRONT DOOR by office.

Temperatures will be taken in the main office by Ms. Sanders.

Students not listed as “in person” will be moved to holding room to await parent contact.

UPDATING STUDENT LEARNING OPTION FOR RETURN TO IN-PERSON LEARNING

Visit

- Parents can visit the school to change/update their child's learning option and staff will assist them.

Call

- Parents can call the school to change/update their child's learning option and staff will assist them.

Questions

- Parents can contact their child's school or, the SEED Office at 416-6007 for assistance.

PARENT TO VERIFY STUDENT INFORMATION BEFORE SCHOOL CAN UPDATE LEARNING OPTION

Verify	Verify student credentials prior to releasing any information to the parent
Verify	Verify parent/legal guardian is listed in PowerSchool (contact page)
Ask	Ask parent to verify student's PS number or last four digits of ssn
Ask	Ask parent to verify date of birth
Ask	Ask parent to verify address on file

SCS Return to In-Person Learning

March 1 (Grades K-5)

March 8 (Grades 6-12)

[Students with disabilities or in self-contained classrooms will return within their grade bands.]

Student Name: _____

PowerSchool Number: _____ **School Name:** _____

Superintendent Ray announced the gradual return to in-person learning, which will begin Monday, March 1, 2021. If you did not complete the previous Student Learning Options survey or, would like to change the original selection for your child's preferred learning option, please complete the following information and return to your child's school. DO NOT complete the survey if you do not wish to change your original selection.

You will need to decide which choice is best for your child so that we can anticipate how many students will return for in-person instruction. Virtual instruction will continue for all students whose families chose to remain virtual.

Does your child receive Special Ed services (IEP)? Yes _____ No _____

Does your child ride the school bus? (Outside of the Parent Responsibility Zone-PRZ) Yes _____ No _____

☐ Option 1: IN-SCHOOL

☐ Option 2: VIRTUAL

☐ I understand by selecting the above learning option, my child will remain either in-person or virtual for the remainder of the 2020-21 school year.

Parent Signature: _____

2020 – 2021 Daily Schedule

Class/Location	Time Frame	Duration	Frequency
Homeroom/Morning Announcements	8:15 – 8:25	10 minutes	Daily
1 st Period/TEAMs	8:25 – 9:20	55 minutes	Daily
Transition	9:20 – 9:25	5 minutes	Daily
2 nd Period/TEAMs	9:25 – 10:20	55 minutes	Daily
Transition	10:20 – 10:25	5 minutes	Daily
3 rd Period/TEAMs Bathroom	10:25 – 11:20	55 minutes	Daily
1 st Lunch	11:25 – 11:55	30 minutes	Daily
2 nd Lunch	12:05 – 12:35	30 minutes	Daily
3 rd Lunch	12:45 – 1:15	30 minutes	Daily
4 th Period/TEAMs	11:25 – 1:15	55 minutes	Daily
Transition	1:15 – 1:20	5 minutes	Daily
5 th Period/TEAMs Bathroom	1:20 – 2:15	55 minutes	Daily
Transition	2:15 – 2:20	5 minutes	Daily
6 th Period/TEAMs	2:20 – 3:15	55 minutes	Daily
Afternoon Announcements/Dismissal	3:00 – 3:15	15 minutes	Daily

Homeroom: 8:15 – 8:25

1st Period: 8:25 – 9:20

Transition 9:20 – 9:25

2nd Period: 9:25 – 10:20

Transition 10:20 – 10:25

3rd Period: 10:25 – 11:20

1st Lunch 11:25 – 11:55

2nd Lunch 12:05 – 12:35

3rd Lunch 12:45 – 1:15

4th Period: 11:25 – 1:15

Transition 1:15 – 1:20

5th Period: 1:20 – 2:15

Transition: 2:15 – 2:20

6th Period: 2:20 – 3:15

Dismissal: 3:15



2020 – 2021 Lunch Schedule

1 st Block		11:25 – 11:55
Wilson	Mullen	McGarh
Talley-Johnson	Hale	Petty
2 nd Block		12:05 – 12:35
Paul	Ambrose	Howard
Hudson	Harris	Whitehouse
3 rd Block		12:45 – 1:15
Bradley	Lloyd	Ewing
Molina	Lee	Robinson

Return to Regular Bell Schedule



Students will move through hallways single file, using floor and wall guidance for one-way directions, stair wells, and spacing.



All teachers will closely monitor hallways during transitions.



Students entering your classroom will be welcomed with a clean desk. However, they can wipe it down themselves with the provided cleaning wipes. Teachers will walk with trash for students to deposit used wipe.

Return Stronger 2021 School Entry Plan



Coronavirus pandemic has changed how we see the world. However, we know that we have to continue to keep our students safe, teach them, and provide social and emotional support through this incredible time. We have decided to re-enter our building and serve our students who have opted for in-person learning while continuing virtual instruction.

Overview



- Our District is committed to providing the best learning experiences for our students. As we look forward to implementing the plan for the rapidly approaching phased return to in-person classrooms in March, we must garner our resources and efforts to continue providing high quality learning options to our students.
- This Re-entry plan will begin with students ***who chose the in-person learning option.***

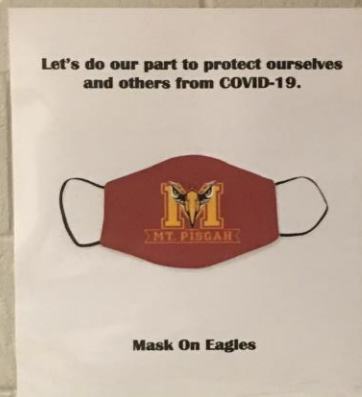
What to Expect When Schools Reopen

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- Safety Protocols
- Utilization of Student Devices
- Social Distancing when Possible
- High-Quality Instruction
- Social-Emotional Support





WALK THIS WAY

1
2
3
4
5
6
7
8
9
10
11
12

WALK THIS WAY

Safety Protocols and Directional Signs



Down ↓ Stairwell



Safety Protocols



INSIDE OF OUR CLASSROOMS

Desks will be arranged in a checkerboard pattern to enhance social distancing.

Teachers will instruct from within 6' of their laptop to allow for simultaneous virtual and in-person instruction/monitoring.

Desks will be numbered.

Students will be assigned a specific desk according to your seating chart. This chart will be kept up to date.

No “community” supplies.

Students will keep their belongings with themselves and cell phones must be **TURNED OFF** and stored in their bags at all times.

What about restrooms?

- Restrooms will be used during 3rd and 5th period– grade levels determine order of rotation.
- Teacher will monitor two at a time into restrooms.
- Remind students to wash their hands!
- Hand sanitizing stations are located in the hallways and staff should encourage use between classes.
- ANY STUDENT NEEDING A RESTROOM NOT DURING PRESCRIBED TIMES – teacher will call office for an escort (make sure students know this is for an EMERGENCY!!)

Bus Riders, Car Riders, Walkers, Bike Riders, Day Care Riders, and Students Who Drive Cars - Arrival



- Parents will check students' temperatures before leaving home.
- Parents will not be permitted to walk their students to class.
- Parents must become familiar with **drop off times** and locations (vary by campus, i.e., staggered drop-off and dismissal; school map will be provided as a visual).
- Students (riders and walkers) will enter building at entrances specified by school personnel.
- Students will be required to wear masks at the bus stop and before entering the building.
- Students must stand 6 feet apart at the bus stop and while waiting to enter the building according to school procedures.
- Students will sit in assigned seats on the bus. Siblings will be allowed to sit together.
- Students will unload and enter the building according to schools' procedures.
- Upon arrival, students will undergo temperature check(s) at the school.
- If students are found to have an elevated reading after two checks, they will be escorted to the isolation room and parents will be contacted to pick up their child.
- Students will be dismissed according to schools' procedures.
- Buses will be cleaned and disinfected between morning and afternoon pickup, between routes, and at the end of each day.

Bus Transportation & Drivers

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Bus Transportation

- Students should practice social distancing at the bus stop and wear their masks.
- Schools will return to their original bell schedules and times.
- School bus routes will remain the same.
- Buses will be cleaned and disinfected between routes and at the end of each day.
- Students who ride the bus will be required to wear a mask.



Safety and PPE Protocol



- Durham employees will be screened each day as they arrive to the work site.
- Durham employees are required to wear disposable or clean, reusable masks.
- Buses will be cleaned inside with disinfectant spray twice daily between each route (AM & PM).
- Hand sanitizer will be available on all buses for student and driver usage.
- Bus drivers will be provided with additional masks for distribution to students as needed.
- Drivers will disinfect high touch surfaces throughout the day.
- Drivers will ensure first row of bus is empty to encourage social distancing.
- Drivers will wear a mask while driving unless it causes a safety concern (glasses fogging).
- Drivers will use gloves when touching surfaces that may be contaminated.
- Use of natural ventilation (i.e., opening windows) to increase outdoor air dilution of indoor air, when environmental conditions allow

Safety and PPE Protocol



- Drivers will be required to wear a face shield in addition to a disposable face covering when securing wheelchairs, car seats and seatbelts.
- Temperature checks for students will be implemented at schools when students first arrive in the AM.
- We are looking into implementing seating charts for bus drivers to identify bus riders and to help with contact tracing.
- It is recommended siblings and students in the same household sit together.
- Bus pass files will be emailed to principals and designees. Transportation handbooks, card stock and bus rules will be sent via Board mail.
- Updated information will be uploaded to Leaderboard throughout the transportation re-entry process

School Meals

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Expect a combination of grab and go meals, shorter periods, or lunch consumed in the classroom.

Breakfast – Will be Grab & Go (7:50-8:05)

Lunch – Students will eat in Cafeteria & Gym

When feasible, there will be normal operations with social distancing. (Boxed Lunches)

Virtual parents will still be able to pick up meals at school sites on the designated days.



Bus Riders, Car Riders, Walkers, Bike Riders and Day Care Riders - Dismissal



- Parents will not be allowed to enter the building to pick up their students.
- Parents must become familiar with **pick up times** and locations (car rider lane in the rear of school) Students will depart the school building at exits that they entered in.
- Students will be required to wear a mask as they exit the building to their awaiting cars/parents; walkers will walk home.
- Parents will not be allowed to exit their cars or gather in groups while waiting for students to dismiss.
- Bus riders and walkers will be dismissed based before car riders.
- Students' masks must be worn properly before entering the bus, during the bus ride, and upon exiting the bus

Dismissal:

→Dismiss by mode so teachers will walk their students to the hall where they go either to the car rider/walker door or the bus door.

Announcements 3:00 - 3:05

Bus riders dismiss at 3:05 after announcements

Staff walking with bus riders – 8th grade & Maps hall - Miskowiec;
7th grade – Mullen; 6th grade – Anthony?

Car riders and walkers at 3:10 with classroom teachers walking with them to dismissal door (same door as they entered)

IEP or other Parent Conferences

In person conferences will continue virtually. Meetings requiring in-person attendance will take place socially distanced in the PLC room.

There will be an electronic sign-up sheet to use this room.

We are to limit the number of places visitors go within the building to limit exposure.

Bell Times and Dress Code



- All school bell times (including iZone) will return to their original times for both in-person and virtual learning.
 - Bell times vary from 7:15, 8:15 9:15 am
- Students will not be required to wear uniforms during virtual learning. **All in person learners will be required to follow the SCS Board Policy on Dress Code.**

Students at Mt. Pisgah are not required to wear uniforms



Classroom Instruction

Asynchronous Learning Days



All PreK to 12 Students will engaged in asynchronous learning on **February 22nd and 23rd**.

Students will engage in asynchronous learning on the following days as teachers help in-person students learn routines and procedures at school:

- **March 8-9** will be asynchronous for grades 6-12 for students.

All school bell times will return to their original times for both in-person and virtual learning on March 1, 2021.

- Bell times vary from 7:15, **8:15** 9:15 am
- Students will not be required to wear uniforms during virtual learning. **All in person learners will be required to follow the SCS Board Policy on Uniforms.**

Student Devices & Classroom Instruction

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- Students will bring their fully-charged SCS devices and power cords, daily.
- Students will bring their cleaned and disinfected headsets daily.
- Instructional content and curriculum will remain the same.
- Students with individual instructional technology needs will be assisted as needed.



Daily Attendance



- Virtual Daily Attendance processes will be followed:
 - Teachers will call roll using Microsoft Teams and record attendance in PowerSchool within the first 15 minutes of every class period.

Instructional Components

(Delivery)



- Regular instruction will occur parallel to distance and in-person learning, with social distancing when feasible.
- Teachers will use TEAMS.
- Quarantined and sick students will receive distance-learning instruction.

The “Day in the life of” Simulation for a Teacher

Whole Group Synchronous Via TEAMS



Small Group Synchronous Via TEAMS



Asynchronous Via TEAMS



Teacher actions for Students who are In Person (Teacher live delivery streamed on TEAMS)

- Teacher welcomes students, checks attendance, SEL activity
- Teacher displays Do Now in TEAMS
- Teacher or student discusses answers to Do Now
- **Instructional Practice 1:** Teacher introduces PBO (Performance Based Objective) to students
- **Instructional Practice 2:** Teacher moves through all seven strategies as appropriate
- **Instructional Practice 3:** Teacher moves through the first three phases of gradual release



Teacher actions for Students who are at Home (Students view lesson on TEAMS)

- Teacher welcomes students, checks attendance, SEL activity
- Teacher displays Do Now in TEAMS
- Teacher or student discusses answers to Do Now
- **Instructional Practice 1:** Teacher introduces PBO (Performance Based Objective) to students
- **Instructional Practice 2:** Teacher moves through all seven strategies as appropriate
- **Instructional Practice 3:** Teacher moves through the first three phases of gradual release

Teacher actions for Students who are in Person (Teacher live delivery streamed on TEAMS)

- Teacher assigns differentiated small group activities based on individual learning needs.
- Teacher monitors all students to ensure mastery
- Teacher pulls small groups for re-teaching



Teacher actions for Students who are at Home (Students view lesson on TEAMS)

- Teacher assigns differentiated small group activities based on individual learning needs.
- Teacher pulls small groups for re-teaching
- Adult monitors student progress

Teacher actions for Students who are in Person (Teacher assigns and monitors work for students to complete independently)

- Projects
- Practice Pages
- Review video lessons
- iReady/ FVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets

Teacher actions for Students who are at Home (Teacher assigns and adult monitors work for students to complete independently)

- Projects
- Practice Pages
- Review video lessons
- iReady/ FVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets



Considerations:

- Instructional Practice 4 is incorporated into the phases of Gradual Release.
- Gradual Release components timing is at the discretion of the teacher.

Whole Group Synchronous

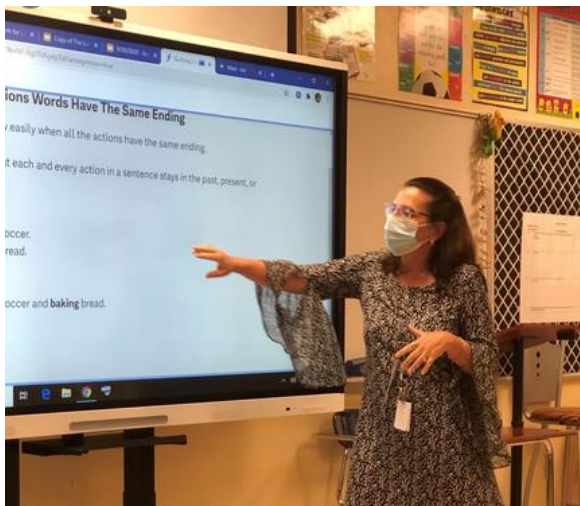
Teacher actions for ALL students

(Teacher live delivery streamed on TEAMS)



- Teacher must stay within six feet radius of his/her digital device (e.g., command station, laptop, or tablet) in order for at home learners to hear teacher's instruction clearly.
- Teacher must plan to engage in person and virtual students equally referencing the PLC guide.
- Teacher will need to set up a device to view (at all times):
 - ✓ All students (in person and online),
 - ✓ The digital content being displayed, and
 - ✓ TEAMS chat when appropriate.
- Teacher stands in the classroom while being viewed on camera to welcome students, check attendance, and conduct SEL activity on the TEAMS platform.
- Teacher reviews hybrid learning classroom expectations whenever appropriate, e.g., raising hand, submitting assignments, asking questions, accessing materials, etc.
- Teacher displays Do Now in TEAMS. (Teacher must communicate expectations for completion of assignment).
- Teacher or student(s) discuss/es answers to Do Now.
- **Instructional Practice 1:** Teacher introduces, displays, and makes the PBO (Performance Based Objective) accessible to students on TEAMS
- **Instructional Practice 2:** Teacher moves through all seven strategies as appropriate.
- **Instructional Practice 3:** Teacher moves through the first three phases of gradual release using district resources as included in PLC guide.
- **Instructional Practice 4:** is incorporated into the phases of Gradual Release.
- Gradual Release components timing is at the discretion of the teacher.
- Teacher provides clear instructions of asynchronous learning assignments and expectations.

This is a guide for one lesson/subject. The teacher will follow a normal school day schedule.



Small Group Synchronous

Teacher actions for ALL students

(Teacher live delivery streamed on TEAMSs)

- Teacher workspace must allow teachers to work on digital device while monitoring in person asynchronous activities.
- Teacher reviews asynchronous classroom expectations whenever appropriate, e.g., asking questions and accessing materials, etc.
- Teacher reviews small group protocols, i.e., schedule, rotations for synchronous/asynchronous assignments*, resources, and TEAMS procedures.
- Teacher must plan for the teacher led small group lessons and asynchronous assignments/activities.
- Teacher assigns differentiated small group activities based on individual learning needs.
- Teacher implements small group lesson for differentiated re-teaching.
- Teacher monitors all students to ensure mastery and engagement.

**Rotation Examples: M/W teacher led and T/R asynchronous. Some students may meet with the teacher daily based on student needs.*

[SCS Teacher Led Small Group Exemplar](#)

Small group instruction is used for Tier 1 instruction and intervention.



Asynchronous



Teacher assigns and monitors work for students to complete independently during instructional block, as well as, in designated school wide asynchronous times.

Examples include, but are not limited to:

- Projects
- Presentations
- Enrichment activities
- Practice Pages
- Review video lessons
- iReady/ FLVS/ Edgenuity/Naviance
- Grade Recovery Assignments
- Exit Tickets



Hybrid Synchronous Instruction

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Classroom Monitors & Subs



- The primary task of classroom monitors and subs is to support students in the classroom. However, they should be prepared to perform other duties as assigned by the principal.
- Teacher-specific and schoolwide support include, but are not limited to:
 - Assisting with monitoring and supervising students during school opening, throughout the school day and during dismissal
 - Assisting with taking attendance
 - Helping students troubleshoot issues with devices
 - Helping to monitor students during breaks
 - Answering students' questions
 - Assisting with monitoring students' grades
 - Observing and reporting behaviors of students that would impact the well-being of others.
 - Informing the appropriate school administrator and/or security personnel when emergencies or questions arise.



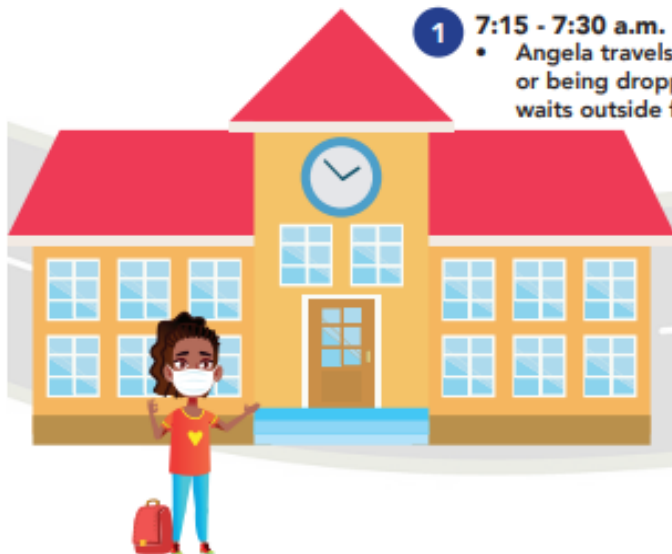
Daily Schedule Scenarios In-Person



Day in the Life of a Middle School Student During COVID-19

1 7:15 - 7:30 a.m.

- Angela travels to school after either walking sibling to school or being dropped off by car or bus (Angela wearing a mask waits outside for school to open to enter)



2 7:30 - 7:55 a.m.

- Angela enters the building and gets her temperature checked at the front door with mask on. Angela proceeds to a designated area to eat breakfast (classroom or cafeteria). School will practice social distancing to the extent possible. Angela will wash hands after eating and before class starts which will be monitored by adults who don't have a homeroom.



3

8:00 - 11:00 a.m. (Morning Instruction)

- Angela enters the classroom and finds her seat for instruction.
- Angela wears her mask.
- Angela receives instruction from her teacher with headsets on and she signs into TEAMS (teacher may be teaching in-person or teacher may be at home teaching virtually).
- Angela will receive synchronous and asynchronous instruction throughout the morning which will be approximately 45 to 50 minutes per class period.

* Synchronous - learning together
Asynchronous - learning independently



4 11:00 - 11:30 a.m.

- Angela washes hands and eats lunch in classroom or designated area
- After lunch, Angela washes hands and returns to classroom



5 11:30 a.m. - 3:00 p.m.

- Angela will sign back on to TEAMS with her teacher (teacher may be teaching from a remote location or teacher may be present in the classroom).
- Angela will go to the restroom to wash hands between class transitions and as needed.
- Angela returns to class for afternoon classes (recess or outside breaks will be incorporated into the school day).



6

3:00 p.m.

- Angela prepares to go home and exits the building.
- Angela travels home after either picking sibling up from school or being dropped off by car or bus.





Day in the Life of a Middle/High School Student Working Virtually During COVID-19



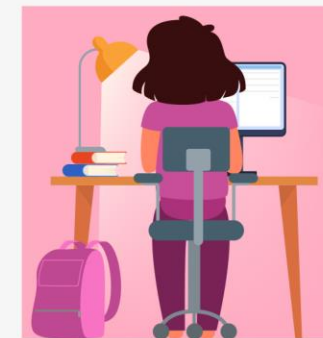
6:30 a.m.
Melissa wakes up from a good night's rest and starts her day.



6:45 a.m.
Melissa brushes her teeth, showers, combs her hair and gets dressed for virtual classes.



7:30 – 7:55 a.m.
Melissa makes sure to eat a good breakfast.



8:00 – 11:00 a.m. (Morning Instruction)

- Melissa logs on to TEAMS.
- Melissa receives instruction from each of her teachers via TEAMS. She switches between classes according to her schedule.
- Melissa receives synchronous and asynchronous instruction.

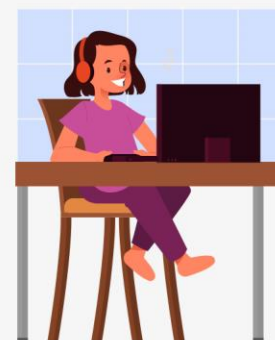


8:00 – 11:00 a.m. (Morning Instruction)

- Melissa takes stretch breaks between morning class transitions



11:00 – 11:30 a.m.
Melissa eats a healthy lunch



11:30 – 3:00 p.m. (Afternoon Instruction)

- Melissa logs on to TEAMS.
- Melissa receives instruction from each of her teachers via TEAMS. She switches between classes according to her schedule.
- Melissa receives synchronous and asynchronous instruction.



3:00 p.m.
School is out and Melissa is free to enjoy her afternoon.

SEL 2020-21 Implementation



Virtual SEL Supports

- SRT & virtual check-ins, with Tier II students & parents, and staff, classroom guidance
- Virtual meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, individual and group counseling
- Provide virtual student behavior interventions at the tier-1 and early tier-2 levels. / Investigating Cyber-bullying complaints and state process.
- Social-Emotional Support Lines and Tele-therapy, grief, crisis counseling
- Virtual services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating supports and interventions through MS Teams to include student attendance, student searches, chronic absenteeism, and trauma sensitivity.
- Virtual SEL PD & consultation sessions / SEL curriculum pilot and district planning
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.

In-Person Supports

- Resume In-person SRT check-ins, with Tier II students & parents, and staff
- Meetings w/the Mental Health Clinician/Social Worker, Bright Bytes referrals, Group and individual counseling for students. / District and School PD & consultation sessions.
- Provide virtual behavior interventions at the tier-1 and early tier-2 levels. / Investigating bullying complaints and state process.
- Social-Emotional Support Lines and in-person and tele-therapy, grief, crisis counseling
- Reconvening Tier II and III services with parental consent to new and existing student and new Tier III students
- ReSET Rooms operating in person at all 30 sites. ReSET Assistants present at schools/available during school hours, supporting students impacted by pandemic and/or SEL competency needs
- SEL curriculum pilot PD and planning for district-wide implementation for 2021-2022 SY
- Providing registration & enrollment, homeless, truancy, discipline/behavior, restorative practices, chronic absenteeism, homebound, custody and POA support.

Principal will provide additional information unique to the school.

Counseling Services

- Contact Mrs. Sanders or Mrs. Bowers
- They will be using their assigned classrooms for student counseling services.

Safety on the Bus and in Classrooms



- Additional PPE will be made available to staff in classrooms with students who have unpredictable behaviors, are medically fragile and/or physically impaired.
- Ongoing collaboration regarding specific seating plans and safety/PPE protocol developed by Transportation. These guidelines will be followed.
- SPED Staff will assist in guiding students to the school's COVID-19 screening checkpoint after exiting the bus.



Saferoom Protocols

Saferoom Protocols

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- Individuals who present infectious symptoms will need to be evaluated and isolated for a short period of time in the school's designated Saferoom until the person has been dismissed.
- The school saferoom checklist is a list of recommended measures on how to approach possibly infected faculty, staff, and students during the COVID-19 pandemic

Saferoom Protocols

Principal Actions

The following general procedures should be followed to create a safe environment for students and staff to help mitigate the risk of transmission:

- **Establish the room to be used as the Saferoom and the set up for the room.**
 - When feasible the room should be near a (dedicated) restroom that is only used by the persons in the Saferoom.
 - When feasible, there should be an outside access door for retrieval of faculty/staff/student without contaminating additional school areas.
 - Seating should be 6 feet apart.
 - Ensure proper signage is posted.
- **Designate a staff person who will be responsible for responding to COVID- 19 concerns and will help coordinate with local health authorities regarding positive COVID-19 cases.**
 - Identify Saferoom Symptoms Monitors and develop a schedule to ensure monitoring at all times.
- **Train designated staff and Saferoom Monitors on how to recognize if a student, faculty or staff member shows symptoms of an infectious disease while at school. Training will provide a clear understanding of the following:**
 - Ensuring confidentiality and the importance of not sharing personal, protected health information (HIPPA)
 - How to perform temperature checks using the infrared thermometer
 - How infections spread
 - How to identify infectious symptoms
 - How to protect themselves using PPE
 - The importance of social distancing
 - Environmental cleaning and disinfection procedures
 - When to contact parents and/or guardians
 - When to contact health services

Saferoom Protocols

Share the Plan



Principals should share the following information with stakeholders:

- Allow symptomatic faculty, staff and/or student to wait in the Saferoom.
- Ensure that anyone entering the Saferoom maintains and uses appropriate Personal Protective Equipment (PPE) and follows safety guidelines.
- Complete the appropriate incident forms for anyone entering the Saferoom and maintain an electronic log.
- The parent/guardian will be immediately notified of the status of a symptomatic student upon the student's entry into the Saferoom.
- Ask the parent/guardian to immediately pick up their student from school and seek medical attention. Follow emergency medical protocol if conditions warrant.
- Ask the parent/guardian to provide medical clearance from a provider before the student returns to school.
- Do not place face coverings or surgical masks on anyone who is unconscious or has trouble breathing, who is incapacitated or otherwise unable to remove the face covering without assistance, or who cannot tolerate a face covering due to developmental, medical, or behavioral health needs.

Disinfecting the Saferoom

Principal or designee monitors symptoms and follows these action steps after an individual is admitted to the Saferoom:

- Notify the custodial staff once faculty, staff, and/or student has vacated the area/room.
- Custodial staff will clean and disinfect the area/room once faculty, staff and/or student has vacated the area/room.



If additional guidance is needed, please contact the Department of Exceptional Children and Health Services (DECHS) at (901)-416-2424. They will provide specific health guidelines and follow-up instructions, including approved parent communication (when necessary) based on the Shelby County Health Department's recommendations and/or our own Communications team.

Return *STRONGER*
S.A.F.E. Plan for 2020-21 School Re-Entry



Athletics

Goals



The goals are:

- To keep athletes and coaches safe
- To prevent and contain the spread of COVID-19
- To review opportunities for athletes and coaches to safely practice/compete during the spring sport season
- To review critical factors involved in contest management
- To train the appropriate staff to be able to implement CDC and NFHS guidelines for practicing social distancing and returning to athletic play
- Further guidance for practice and return to play will be provided by the school principal and athletic director soon

Student or Staff Test Positive for COVID-19

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REPORTING CASES OF COVID-19

PROTOCOLS & PROCEDURES

In preparation for the reopening of schools for in-person learning, Shelby County Schools (SCS) has implemented extensive procedures to address positive cases of COVID-19. This process includes investigating schools and mitigating a plan of action to protect students and employees. SCS follows all appropriate protocols for reporting cases based on Shelby County Health Department (SCHD) guidance.

SELF REPORTING FOR FAMILIES/STAFF

Parent/guardian or employee self-reports positive case to the school principal/site administrator.

Principal/site admin. notifies the SCS Contact Tracing team and initiates in-school contact tracing.

SCS Contact Tracing team reports the case to the SCHD to implement mitigation strategies.

SCHD NOTIFIES SCS OF A CONFIRMED CASE

SCHD notifies the SCS Contact Tracing team of a confirmed case.

SCS Contact Tracing team notifies principal/site admin. of confirmed case.

Principal/site admin. initiates in-school/site contact tracing and implements mitigation strategies.

To report a case or ask questions about contact tracing, parents should contact their child's school during regular hours.

Principal should identify the phone # and email address parents contact to inform both during and after school hours.

The Coronavirus Will Not Defeat US!

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Memphis has seen its share of
Epidemics and Pandemics

1. Cholera Epidemic of 1873
2. Yellow Fever of 1878
3. The Great Influenza Pandemic of 1918

They were eventually conquered by public health initiatives and a vaccine.
The aftermath, however, gifted our city with the determination, grit, endurance,
and a strong sense of community that defines us today. There is comfort in
knowing Memphis has seen worse and not only survived, but THRIVED.